UNOFFICIAL SUMMARY OF THE MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER

GOVERNING BOARD REGULAR BOARD MEETING

**Urbana Board Office**

Monday, June 20, 2022

**6:00 p.m.**

1. Board President Jeff Burroughs called the meeting to order at 6:00 PM with all members present.
2. Approval of the Agenda
3. The agenda was approved the agenda as amended.
4. The Board approved the minutes of the following meetings:
   1. May 16, 2022 – Regular Meeting
   2. May 27, 2022 – Special Meeting
5. The Board approved the Treasurer’s Report for the month ending May, 2022 as follows:
   1. Summary of Accounts
   2. Cash Position Report
   3. Summary Expenditure Status Report for General Fund
   4. Revenue Account Summary
   5. Checks for the Month
   6. Fiscal Bar Graph Views
   7. General Fund Revenue & Expenditures by Month – FY22 & FY21
   8. Accounts Receivable Aging Report
   9. The Board directed the treasurer to adjust fund balances accordingly (appropriation adjustments, transfers and advances) for the year-end closing June 30, 2022. All necessary adjustments will be reported in the treasurer’s report at next month’s board meeting.
   10. The Board approved the amended appropriations for FY22. Approval of the amended appropriation will balance the receipts and expenditures for FY22. The final amended appropriations will be reflected in the June minutes.
   11. The Board approved the establishment of temporary appropriations for FY23. This is required in order for the ESC to begin the new fiscal year and to pay bills. It is necessary to adopt temporary appropriations until the final appropriations are approved by the governing board in September. The temporary appropriations will be established at 100% of the amount expended in each fund in FY22.
   12. The Board approved the following purchased service contracts.
       1. Bellefontaine City Schools, Food Service; $1.65 per breakfast and $4.60 per lunch.
6. Policies/Resolutions
   1. The Board approved the following resolution honoring Gary Chapman.

Whereas, Gary Chapman will be leaving his position as Superintendent of Jonathan Alder Local Schools effective July 31, 2022 after 11 years of service; and,

Whereas, Gary Chapman has serviced the district and the children of Madison County with a high degree of professionalism, always making the education of his students a priority;

Now therefore, we the Governing Board of the Madison-Champaign Educational Service Center do hereby recognize Gary Chapman for his outstanding service to the staff, parents, and especially the students of Jonathan Alder Local Schools and the people of Madison County.

Be it Further Resolved, that a copy of this resolution be forever placed in the minutes of the Madison-Champaign Educational Service Center Governing Board on this 20th day of June 2022.

* 1. The Board approved the license agreement with Advantacore School Improvement Solutions, LLC for use of their K-12 Instructional Audit Program.

1. The Board approved the following Superintendent’s recommendations as part of a consent agenda:
   1. Accepted the additions to the Substitute Teacher, Paraprofessional and Nurse Lists for the 2021-2022 school year as presented.
   2. Approved a one-time bonus of $500 for Jennifer Music as approved and recommended by the Champaign County Family and Children First Council.
   3. Employed the following individual(s) for the 2021-2022 school year pending proper licensure and appropriate background check(s).

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| 1. Heather Bonham   1 year contract | Latchkey Aide  June 6, 2022 |  |
| 1. Christina Flowers   1 year contract | Business School Liaison  July 1, 2022 |  |
| 1. Payton Smith   1 year contract | Latchkey Aide  May 30, 2022 |  |

* 1. Approved the following payments for mentoring services for the 2021-22 school year.

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| 1. Bowersock, Melissa | $150 |  | 10. Knee, Doug | $150 |
| 2. Core, Sheila | $300 |  | 11. Maynard, Kelby | $1,750 |
| 3. Cushman, Jeri | $1,000 |  | 12. Mentzer, Nannette | $1,100 |
| 4. Ferryman, Lori | $2,000 |  | 13. Montgomery, Stephanie | $150 |
| 5. Flatter, Traci | $100 |  | 14. Ross, Cassie | $1,650 |
| 6. Gargac, Monica | $1,000 |  | 15. Smith, Alycia | $1,750 |
| 7. Gregorek, Chasity | $150 |  | 16. Thompson, Megan | $750 |
| 8. Harlacher, Brooke | $150 |  | 17. Wagner, Steve | $150 |
| 9. Harvey, Chelsea | $1,850 |  |  |  |

* 1. Accepted the following resignations effective the end of the 2021-22 school year unless otherwise noted.
     1. Jeri Cushman, EC Intervention Specialist.
     2. Makayla Kujawa, ED/MD Intervention Specialist.
     3. Jennifer Music, FCFC Wraparound Coordinator.
     4. Diana Omlor, ED/MD Intervention Specialist.
     5. James Roby, ED/MD Intervention Specialist.
     6. Brenda Rock, FCFC Executive Director.
     7. Pamela Thompson, School Psychologist.
     8. Alysia Yager, Paraprofessional – As-Needed.
  2. Amended the following contracts for the 2022-23 school year.
     1. Brooke Perry, Attendance Officer; from 25 hours per week to 40 hours per week.
     2. Abigail Schofield, Teacher Supporting School Psychologists; from 90 days to 160 days.
     3. Donna Stelzer, Executive Director for OAPSA; increase to $27,500 per OAPSA.
     4. Abby Superchi, Mental Health Therapist; from Classified As-Needed to Classified Limited for 114 days.
     5. George Van Horn, Maintenance/Custodian; from Level 7 to Level 18.
     6. Steve Wagner, School Psychologist; from 180 days to 204 days.
  3. Employed the following individual(s) for the 2022-2023 school year pending proper licensure and appropriate background check(s).

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| 1. Heather Bonham   1 year contract | Latchkey Aide  August 1, 2022 |  |
| 1. Christina Flowers   2 year contract | Business School Liaison  August 1, 2022 |  |
| 1. Meagan Horn   1 year contract | Teacher Supporting School Psychologists  August 1, 2022 |  |
| 1. Denise Jones   1 year contract | Special Education Curriculum Specialist  August 1, 2022 |  |
| 1. Dr. Dan Kaffenbarger   1 year contract | Consultant  August 1, 2022 |  |
| 1. Chelsea Moses   1 year contract | ED/MD Intervention Specialist  August 10, 2022 |  |
| 1. Alison Mroczkowski   1 year contract | Teacher Supporting School Psychologists  August 1, 2022 |  |
| 1. Payton Smith   1 year contract | Latchkey Aide  August 1, 2022 |  |
| 1. Karis Walsh   1 year contract | School Psychologist  August 1, 2022 |  |

* 1. Amended the following contracts for the 2022-23 school year.

1. Mindy Phillips; from Paraprofessional – As-Needed to Paraprofessional.
   1. Employed the following individual(s) for the 2022-2023 school year pending proper licensure and appropriate background check(s).

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| 1. Jennifer Merb   1 year contract | Supervisor – As-Needed  August 1, 2022 |  |

1. Mr. Jeff Burroughs, President of the Governing Board, presented an Ohio Hi Point Update, which focused on OHP’s convocation, construction of the heavy-equipment building using student labor, revenue increasing to the center, Dr. Smith’s appointment as president-elect of the Ohio Career Tech. Center association and some assorted construction issues related to recent storm damage.
2. Superintendent Discussion Items:
   1. Kaffenbarger did a presentation on the Ohio Superintendent Evaluation System.
   2. Kaffenbarger got consensus from the Board to donate the excess equipment left behind at the Triad Preschool room to Triad. They requested Kaffenbarger send a letter indicating such to the Triad Board and that Triad in turn accept the donation as part of a formal resolution at an upcoming board meeting.
   3. Kaffenbarger discussed the 20+ positions still vacant at the ESC for the 22-23 school year.
   4. Kaffenbarger presented his final set of artifacts from his work plan for the 21-22 school year. These artifacts focused on the communication and strategic planning goals.
   5. Kaffenbarger reminded the Board that the ESC’s formal relationship as administrative agent and fiscal agent for Champaign FCFC will end on June 30th as the agency will move under the umbrella of the Champaign JFS effective July 1st.
3. As there was no further business to come before the Board, the meeting was adjourned. Adjournment:

Next Meeting: July 18, 2022 at 6:00 p.m. at the London Elementary School in London

August 15, 2022 at 6:00 p.m. at the ESC Board Office in Urbana

September 19, 2022 at 6:00 p.m. at the London Elementary School in London